



Termination Action Reason Mapping						
1994 and After						
PSOS			<i>PeopleSoft: Revision 6/30/2009</i>			Description
Status	Reason	Description	Action	Reason	Description	
T	01	Seek Other Employment	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	02	Secured Another Job	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	03	Additional Education	TER	EDU	Pursue Additional Education	Termination to pursue additional education
T	04	Retired	TER	RTR	Retirement-Not Official UA Retirement Status	T 04 employees; has not met the required ASRS retirement criterias
R	04	Retired	RET	RMT	Official UA Retirement Status	Employee meets ASRS/PSPRS requirements for retirement
T	05	Relocating	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	06	Dissatisfied	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	07	Personal Reasons	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	08	Voluntary Other	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	09	Temp Job Completed	TER	END	Employment Ended	Temporary Job ended or assigned job completed
T	10	Medical Reasons	TER	VOL	Voluntary Resignation	Voluntary Termination; employee initiated.
T	11	Reorganization	TER	LWR	Layoff With Recall Rights	Layoff of employees with satisfactory performance: who qualify for layoff privileges
T	12	Job Completed	TER	END	Employment Ended	Temporary Job ended or assigned job completed
T	13	Lack of Funds	TER	LWR	Layoff With Recall Rights	Layoff of employees with satisfactory performance: who qualify for layoff privileges
T	14	Job Performance	TER	DFC	Discharge/Dismissal	Involuntary term
T	15	Misconduct	TER	CON	Discharge/Dismissal-Misconduct	Termination due to Misconduct
T	16	Attendance	TER	ATT	Discharge/Dismissal-Attendance	Termination due to attendance
T	17	Involuntary Other	TER	PRB	Probationary	Termination of an employee who has not completed the initial six (6) month probation period OR transfers- three (3) month probation period
D	02	Deceased	TER	DEA	Deceased	Death
D	04	Deceased	TER	DEA	Deceased	Death
D	05	Deceased	TER	DEA	Deceased	Death
D	06	Deceased	TER	DEA	Deceased	Death
D	08	Deceased	TER	DEA	Deceased	Death
D	09	Deceased	TER	DEA	Deceased	Death
D	10	Deceased	TER	DEA	Deceased	Death
D	17	Involuntary Other	TER	DEA	Deceased	Death
D	18	Deceased	TER	DEA	Deceased	Death
T	19	Contract Non-Renewal	TER	CNR	Contract Non-Renewal	Non-Renewal of Contract
L	21	Military Duty	LOA	MIL	Military Leave	Military leave w/o pay.
P	23	Six-Month Sabbatical	PLA	PSB	Paid Sabbatical Leave	Leave due to Sabbatical
P	24	One-Year Sabbatical	PLA	PSB	Paid Sabbatical Leave	Leave due to Sabbatical



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L	27	Personal	LOA	PSN	Personal/Family Leave	Personal leave w/o pay
U	28	Lay Off	TER	LWR	Layoff With Recall Rights'	Layoff of employees with satisfactory performance: who qualify for layoff privileges
T	28	Lay Off	TER	LWN	Layoff Without Recall Rights'	Termination of employees who don't meet layoff privileges due to a not satisfactory performance.
	98	Rehire, Correction	TER	COR	Correct Invalid Hire	Correct-Invalid New Hire, In PS we can use same date of Hire to Term. Create a sequence #1 with this action
		New	TER	INA	Due to Inactivity	Termination completed when employee status remains active; without being paid for a period of time
			TER	SPP	End-Supplemental Compensation	Term Supp Comp pay
			TER	SAB	End-Sabbatical Compensation	Term Sabbatical Comp pay
			TER	EXE	End-Exec/Evening MBA	Studies End
			TER	SUM	End-Summer/Winter Session	Summer/Winter Teaching ends
			TER	IND	End-Independent Study	Independent Study Ends
			TER	ADJ	End-Job	Terminate Additional Job Instance Only- terminate employment has other active jobs/positions
Employees will only reflect 'U' status at time of conversion (transactional data) if they are within the 'one-year' layoff period and are eligible for recall rights.						
Codes that either have revised reason codes or have a note "Inactivate after Conversion" will be inactivated in PeopleSoft the day after the conversion file is sent over.						