



<b>UA Employee Title</b>				
	<b><i>Action</i></b>		<b><i>Action/Reason</i></b>	<b><i>Description</i></b>
TTL	Title Change	ADD	Additional Title	Employee is awarded an additional title, without an additional position. Also called Secondary title.
		DPT	Pri/Home Dept Number	Change of Primary/Home department number.
		NEW	Initial Title	First Title for Employee. Reason defaults with overnight employee title process.
		RMV	Remove Additional Title	Removal of an additional/secondary title.
		TNR	Tenure Home	Department Number from which the employee earns tenure.
		TRK	Contract Status (Tracking)	Change in Tenure/Continuing Status.
		CHG	Title Change	Employee Title Change
		VOT	Voting Code	Change of Voting Code; Deceased/College Transfers.
		TER	Termination	Employee is Terminated; therefore the UA Employee Title is inactivated.